

REGISTRATION

Alarm Business and/or Monitoring Company:

The Louisville Metro Code of Ordinances defines an alarm business as "the business, by an individual, partnership, corporation or other entity, of leasing, maintaining, servicing, repairing, altering, replacing, moving, installing or monitoring an alarm system in an alarm site".

Every alarm and/or monitoring company working within Louisville, Jefferson County, Kentucky must register with the Louisville Metro Police Department – False Alarm Reduction Unit. The annual registration fee is \$100. Business license registration begins each year on June 1 and expires May 31 of the following year. License fees are not transferable, refundable or prorated.

Alarm Technician and/or Alarm Temporary Technician:

The Louisville Metro Code of Ordinances defines an alarm technician as "any person licensed by the Alarm Administrator to design, maintain, service, repair, alter, replace, move or install alarm systems".

Every alarm technician and/or temporary alarm technician working within Louisville, Jefferson County, Kentucky must register with the Louisville Metro Police Department – False Alarm Reduction Unit. The annual registration fee is \$25. License fees are valid for a period of one year from date of issuance. License fees are not transferable, refundable or prorated.

Alarm technicians must be at least 18 years of age. They must provide proof of Level 1 training certification by the National Burglar & Fire Alarm Association (NBFAA) and maintain continuing education requirements. If an alarm technician does not meet the above requirements, a temporary license will be issued for a period of one year until the requirements can be met.

Alarm User:

An alarm user is defined as "any non-governmental person, firm, partnership, corporation or other entity that uses, or allows the use of, an alarm system upon its premises, which is monitored by an alarm business".

Currently, there is no annual fee to the alarm user to register their alarm system. The alarm and/or monitoring business is responsible for registering and sending all pertinent information to the False Alarm Reduction Unit. An alarm user's registration number cannot be transferred to another person.